GUIDES BY ROLE

Training kit: Management

A printable page: programme, checklist and exercises on a demo site.

MANAGEMENT Last updated : 29 October 2026

MANAGEMENT **Duration** : 30 min. **Goal** : Read the programme's state in ten minutes and prepare the management review.

Role guide · Download the PDF

✓ **Print**

Use Print (Ctrl+P or ⌘P) then "Save as PDF": the page is formatted for paper.

Before the session

- □ A demo Jira where the app is installed, with fictitious data (never your production site).
- □ An account that holds the role being studied.

Programme

Time	Content	Pages
10 min	Home and Frameworks	Home, Frameworks
10 min	Risks and incidents	Risks, Incidents
10 min	The management review (clause 9.3)	Audits

Checklist

- □ I can read readiness and what it does not say
- □ I can spot an accepted risk above appetite
- □ I can export the management review agenda
- □ I know to record my decisions outside the app

Exercises on the demo site

1. On the demo site, note the three most overdue controls.
2. Spot a risk above appetite.
3. Export the management review agenda as text.

What the app does not do

It never says the organization is compliant; it removes no access in Jira; it sends nothing to the authorities. See the role guide for the limits specific to this role.